

VIP Sportstravel GmbH, a company of Lagardère Sports & Entertainment, is one of the world's leading hospitality agencies and a member of the largest sports marketing network.

In this context, the focus is on all types of sporting events, in particular major events relating to football and the Olympic Games. Our customers include well-known domestic and international corporations, and sponsors of the corresponding sporting events.

With various sporting events on the horizon, VIP Sportstravel is on the lookout for an enthusiastic and highly-motivated individual to join its international team based in Berlin. The candidate will support preparations for various sport events including UEFA EURO 2020, Tokyo2020 Summer Olympics, the UEFA Champions League, the DFB Cup, Formula 1 and the FIS Ski World Cup.

Trainee (m/f/d) – Product Management (Japanese speaking)

The Role:

- Supporting the Product Management team, the trainee will assist the department with all stages of the purchasing process for upcoming projects and events
- Main project: 2020 Summer Olympic Games Tokyo
- Research work and administration of quotas for hotels, DMCs and transport companies etc.
- Monitoring, documentation and collection of contract and billing information on internal systems/databases
- Independent compiling of costs for the sales team
- Administrative support

Your Profile:

- University degree or higher education (business administration, tourism, or sport/event management) or Hotel Management Degree
- Previous experience in the tourism/sport/event industries with demonstrable experience in hotel management is a plus
- A high level of engagement, flexibility and strong organisational skills
- Prepared to work long hours at event times
- Willingness to be on the road abroad for several weeks at a time during events
- Fluent in both Japanese and English
- Excellent knowledge of MS Office package (especially Excel and PowerPoint)

Our Offer:

- An interesting and varied role, in a fast-paced environment, providing high levels of responsibility
- Ability to manage work from start to finish with practical on-event experience
- On-the-job training with added coaching programs for your professional development
- International travel
- Remuneration package of EUR 1,800 monthly (gross)
- Position open, starting date negotiable (fixed term until September 2020)

If you are driven, love sports and the hospitality industry, this could be the right role for you!

Only online applications will be accepted, please follow the link below to start the process.

Lagardère PLUS Germany GmbH for VIP Sportstravel GmbH

Monika Bernat | Director Human Resources

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[Click here to apply online](#)